

**Rumson Historic Preservation Commission
Minutes of the Meeting February 21, 2019
Charles S. Callman Courthouse**

1. Call to Order

The meeting was called to order at 6:00 PM by Council President Laura Atwell.

2. Pledge of Alliance

3. Roll Call

Present: Council President Laura Atwell, Mr. Jon Carras, Mr. Jim Fitzmaurice, Mr. Ross Millhiser and Mrs. Laura Tooker

Absent: Chairman Charles Shay, Vice Chairman Thomas Clark and Mr. Steven Peterson

The Council President Atwell declared a quorum present and announced that the notice requirements of the Open Public Meetings Act had been met by posting and mailing of a schedule all regular meetings of the Historic Preservation Commission for 2019 to the Asbury Park Press, the Two Rivers Times and the Rumson Borough Website.

4. Approval of Minutes of January 17, 2019

Motion to approve the minutes of the January 17, 2019 meeting was made Mr. Fitzmaurice and seconded by Mr. Carras. Chairman Shay to forward to Mr. Day for posting on Borough Website.

5. Chairman Report

Council President Laura Atwell presented the summary of 2018 Historic Preservation Commission accomplishments and 2019 Commission goals to the Mayor and Borough Council on February 12, 2019. The Mayor thanked the Commission for all their accomplishments and the new web site content.

6. Liaison Report

Council President Atwell reported that the garage at 31 Shrewsbury drive recently added to the property inventory is to be razed.

7. Sub Committee Updates

- Website Updates:
 - Updated draft splash page to be presented at March meeting
- Continue to add Rumson history material to website
 - Mr. Millhiser presented a copy of a 1740 secret instruction document signed by King George found in the Treadwell House by Mr. Caesar. Monmouth County Historical Association is in possession of the original document.
- Add style overlays to Glossary photos - Ongoing
- Explore with Deane-Porter and Forrestdale schools an opportunity to restore a Rumson History curriculum
 - Council President Atwell to work with the Borough Administrator to arrange a meeting with HPC members and Superintendent Bormann.
- Complete the reorganization of the George Moss History Room - Ongoing
- Rumson Road Street Light Project – Complete mid-2019 and submit to Borough for consideration - Ongoing
- Implement plaque program for property owners on inventory list – Target date of May 1st for mailing. Article regarding the program to be included in Borough newsletter.
 - Borough Newsletter announcing program is scheduled for mid-April
 - Plaque order form will be included in May mailing and uploaded to the HPC web site
 - Order due date for the purchase of a home plaque is June 1, 2019
- HPC Award Program – new nomination form has been updated on HPC website and nominations for 2019 are due by March 31, 2019.
 - Nomination deadline reminder notice to be posted on Borough marquee March 15th
 - Meeting to discuss 2019 nominations to be scheduled
- Rumson Road Cemetery
 - Annual inspection of the cemetery to be conducted by Mr. Peterson and any additional maintenance items to be documented in similar format to previous cemetery project.
 - The Borough provides annual spring cleanup, mowing, leaf removal and tree/tree branch maintenance.

8. Next Meeting

The next meeting will be held Thursday, March 21, 2019 at Charles S. Callman Courthouse at 6:00 PM.

9. Adjournment

The meeting was adjourned at 6:47 PM after a motion by Mrs. Tooker and seconded by Mr. Fitzmaurice.

Respectfully Submitted,

Mrs. Laura Tooker, Secretary